

Civt. General Degree College, Salboni  
Bhimpur : Paschim Medinipur.

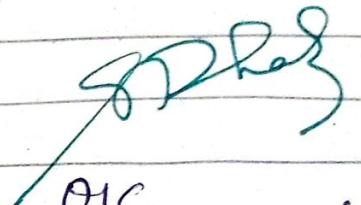
Memo NO.- GUDCS/IOAC/01

Date: 01/09/2017.

An IOAC Committee meeting will be held on 06.09.2017 (Friday) at 1:00PM in the chamber of the OIC to discuss on the following agendas. All the committee members and head of the departments are requested to present in the said meeting.



IOAC-COORDINATOR.  
GUDC, SALBONI

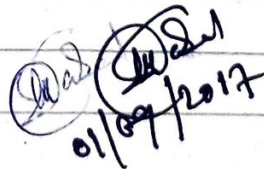
  
OIC  
GUDC, SALBONI

Agendas:

- 1) TO note the completion of OP/RC by the Teachers.
- 2) To discuss about the infrastructure for newly set-up Science depts and Laboratory.
- 3) Purchase of Books.
- 4) To prepare the Plan & action for the academic session 18-19.
- 5) Misc

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Date: 06/09/2017  
Time: 1:05 PM.  
Place: OIC, chamber 11.

Members Present in the Meeting:

1. Dr. Prasad
2. Dr. Prasad
3. Shaoli Nandi
4. Pratap Bapari
5. Sanjit Mandal 06/09/2017

Resolution of the 10<sup>th</sup> AC meeting dated 06/09/2017.

Dr. Shankar Dhar, respected OIC of the College Presides over the meeting and initiates discussion. After exchanges of views and ideas among the members following resolutions has been taken.

Agenda 1: To note the completion of OP/RC by the Teachers.

Resolution: It has been noted that, following teachers attended the OP/RC and successfully completed.

Name of the Teachers	Course	Duration	Univ./College/Higher edu. instt.
1. Dr. SK. Anirban	Orientation Program	01.06.2017 28.06.2017	UGC-HRDC, The University of Burdwan.
2. Shaoli Nandi	Refresher Course	04.07.2017 to 24.07.2017	"Do"

Agenda 2: To discuss about the infrastructure for newly setup Science depts and Laboratory.

Resolution: Head of the Science depts present in the meeting made extensive discussion for the infrastructural development of Science laboratories. It has been decided that, well-equipped laboratory will be prepared. It has also been resolved that, the Head from Chemistry and Physics Dept. will prepare the list of requisition of chemicals, glass wares and instruments based on University Curriculum and submit to the OIC for purchase. It has been decided that, Computers will be provided to Mat. Dept. for setup of Laboratory.



### Agenda 3: Purchase of Books:

Resolution: It has been resolved that, all the Head of the Depts. Present in the meeting will prepare the list & reference books (H/U) as per University Syllabus and submit to OIC as soon as possible OIC will take necessary arrangements for the purchase of books.


Agenda 4: To prepare the plan & action for the academic session ~~2018-19~~ 2017-2018.

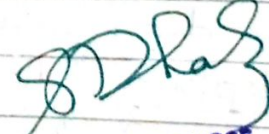
Resolution: The following plan & action for the academic session 2017-18 has been adopted.

- Installation of CCTV in the College Premises.
- Upgradation of Laboratories.
- Introduction of Hon. Course in Physics, Chemistry and Mathematics from 18-19 session.

### Agenda 5: Misc.

Resolution: As per the request from the Head of Science Dept. it has been decided that, dedicated class room will be allotted for class.

  
Coordinator  
IQAC  
Government General Degree College, Salboni

  
OFFICER-IN-CHARGE  
Govt. General Degree College, Salboni



## Action Taken Report of IQAC meeting on 06.09.2017.

### Resolutions

- Resolved that infrastructure will be developed for newly setup Science Dept.
- Resolved that more reference books will be purchased.
- Resolved that dedicated class rooms will be allotted for science dept.

### Action Taken

Laboratory has been adopted.

Books has been purchased.

It has been done.

Co-ordinator  
IQAC  
Government General Degree College, Saltora

OFFICER-IN-CHARGE  
Govt. General Degree College, Saltora





Govt. General Degree College, Salboni  
District: Paschim Medinipur.

Memo. No. - GUIDES/IOAC/02

Date: 02/01/2018.

An IOAC committee meeting will be held on 10/01/2018 at 12:30 PM in the chamber of Officer-in-Charge to discuss on the following agendas. All the committee members are requested to present in the said meeting positively.

Agendas:

- 1) Confirmation & resolution of the previous meeting.
- 2) To note the completion of RC by Dr. Shantanu Das.
- 3) Discussion about the introduction of Hon. Course.
- 4) Observation of National Science Day.
- 5) Misc.

IOAC-COORDINATOR  
GUIDE, SALBONI

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GUIDE, SALBONI

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02/01/2018





Date: 10/01/2018.  
Time: 12:40 PM.  
Place: OIC, Champan.

### Members Present:

1. DRD 10/01/2018
2. SRM
3. Shaoli Nandi
4. Pratap Bapari
5. Sanjit Mandal 10/01/2018

### Resolution of the Meeting dated 10/01/2018

Dr. Shantanu Dhar, respected OIC presides over the meeting and meeting starts. After the discussion following resolution has been adopted:

Agenda 1: Confirmation of resolution of previous meeting.

Resolution: The resolution of the last meeting dated 09/01/17 has been read out and confirmed by all the members.

Agenda 2: To note the completion of RC by Dr. Shantanu Dhar.

Resolution: It has been noted that, Dr. Shantanu Dhar, Assistant Prof. in Physics and OIC has attended and successfully completed the Refresher Course from DGC-HRDC, Jadavpur University from 20.10.2017 to 13.11.2017.

Agenda 3: Discussion about the Introduction of Honors Course.

Resolution: It has been decided that, a Proposal regarding introduction of Honors Course in Science Subject from 2018-19 session will be send to Higher Education Dept., Govt. of West Bengal.

Agenda 4: observation of "National Science Day".

Resolution: It has been noted that, "National Science Day" will be observed on 28<sup>th</sup> February, 2018 by the Dept. of Physics and Chemistry in collaboration with IQAC. Retired Prof. Sukumar Maity, IIT KGP and retired Prof. Santosh Ghorai, Vidyasagar University has given their kind consent to deliver lectures in this event.

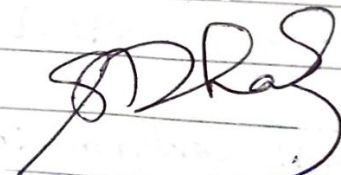
Agenda 5: Misc.

No such matters to discuss.

Meeting ends at 1:30 PM with thanks to all.



Co-ordinator  
IQAC  
Government General Degree College, Salboni



OFFICER - IN - CHARGE  
Govt. General Degree College, Salboni



Action Taken Report of  
IQAC meeting dated 06.09.2017

Resolution

- Resolved that infrastructure will be developed for newly set-up Science Dept.

- Resolved that more reference books will be purchased.

- Decided that, dedicated classrooms will be allocated for science depts.

Action Taken

- Laboratory has been updated.

- Books have been purchased.

- GF-03 for Chemistry Dept. and two rooms in the 2nd floor has been allocated.

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Govt. General Degree College, Salboni  
Bhimpur, Paschim Medinipur.

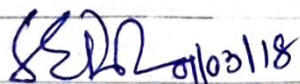
Memo No - GUDES/IAAC/03

Date: 07/03/18


An IAAC Committee meeting will be held on 07.03.2018 at 12:00 PM in the Chamber of the OIC to discuss on the following agendas. All the Committee members of IAAC are requested to Present in the meeting.

Agendas:

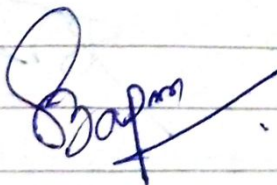
- 1) Confirmation of resolution of the last meeting.
- 2) Discussion regarding promotion file of Shaoli Nandi.
- 3) Installation of CCTV in the College.
- 4) Misc.


 07/03/18

IAAC, Coordinator.  
GUDE, Salboni

  
Officer-in-Charge  
GUDE, Salboni






  
07/03/2018





Date: 07/03/2018  
Time: 1:15 PM.  
Place: OIC, Chamber.

## Members Present:

1. 
2. SSP 20/03/18.
3. Shaoli Nandi
4. Pratyap Bapera
5. Sanjit Mandal 07/03/2018

## Resolution of the meeting dated 07/03/2018.

Dr. Shantanu Dhar, Hon'ble OIC takes the chair and meeting starts. After exchanging views and ideas among the members following resolutions are taken:

Agenda 1: Confirmation of resolution of last meeting.

Resolution: The resolution of last meeting dated 10.01.2018 has been read out by the Coordinator and confirmed by all the members present in the meeting.

Agenda 2: Discussion regarding promotion file of Shaoli Nandi.

Resolution: Smt. Shaoli Nandi, Assistant Prof. in Mathematics has submitted a file for promotion from stage 1 to stage 2 under CAS on 24.01.2018. The due date of her promotion is 25/07/2017. Members of IQAC carefully scrutinized the file and found some technical errors. However, as she has achieved category wise API score, it has been resolved that, the file may be proceed for screening committee.

Agenda 3: Installation of CCTV in the College.

Resolution: To ~~ensure~~ ensure the security it has been decided that CCTV will be installed in the College Premises.

Agenda 4: Misc.

There is no such matter to discuss.

Meeting ends with the vote of thanks to the chair.

